

MINUTES OF A REGULAR MEETING OF THE GENERAL PLAN UPDATE COMMITTEE OF THE TOWN OF CLARKDALE HELD ON MONDAY, MARCH 16, 2009, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **REGULAR** meeting of the General Plan Update Committee of the Town of Clarkdale was held on Monday, March 16, 2009 at 4:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Janet Regner	Present
Vice Chairperson	(to be elected)	Present
Committee Members	David Gordon	Present
	Elaine Sakelarios	Present
	Ida deBlanc	Present
	Jack VanWye	Present
	Lew Dodendorf	Excused
	Karen Daniels	Present
	Lisa O'Neil	Present
	Ruth Wicks	Absent

Staff:

Community Development Director	Sherry Bailey
Administrative Assistant II	Vicki McReynolds

Others In Attendance: None.

AGENDA ITEM: CALL TO ORDER: The Community Development Director called the meeting to order at 4:00 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: There were no previous minutes to be approved, this being the first General Plan Update Committee's meeting.

AGENDA ITEM: REPORTS:

Chairperson's Report: None.

Staff Report: The Community Development Director explained the General Plan Update Committee member's terms are for two years, but the Committee is not expected to last that long. The Town

Council is in full support of this newly formed Committee and what it represents in the part they play regarding the General Plan process.

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to **FIVE minutes**.

There was no public comment.

NEW BUSINESS

AGENDA ITEM: ELECTIONS: Chairperson and Vice Chairperson. Committee Member Sakelarios **made a motion to appoint Committee Member Regner as Chairperson.** Committee Member Daniels **seconded the motion.** Committee Member Regner **accepted the nomination as Chairperson and was elected unanimously.**

It was decided by the Committee Members that the appointment of Vice Chairperson will be on the April agenda due to two members not being in attendance at this first meeting.

AGENDA ITEM: DISCUSSION: Discussion concerning the General Plan process and the roles of the Committee Members. Open meetings law and posting requirements. Discussion of time line and proposed joint meetings.

-The Community Development Director explained to the Committee Members they will receive each month, approximately a week prior to their meeting the following: an agenda, previous DRAFT minutes and any supporting information needed for the meeting. The agendas are posted at Town Hall and on the Town of Clarkdale's website. Agendas with action are typed after the meeting and sent for posting on the webiste.

-At each of the General Plan Update Committee meetings, each element in the General Plan will be discussed. The information from each Focus Group, covering all the elements will be incorporated to the discussions. Each Committee member that was from a specific Focus Group will be sure there is consistency with the information provided.

-Chapter I / Introduction of the General Plan will lay the groundwork of "how" Clarkdale's image is portrayed. The Assistant Town Manager has played a significant role in this process and Chapter I / Introduction will drive the rest of the image for the General Plan.

-The Community Development Director asked the Committee Members what format they would be utilizing with regards to conducting their meetings: a “formal” or “informal” format. The Committee Members wanted to have an informal format and carry a sense of accomplishment at each meeting. It was also felt although an informal format is being used, there shall be respect for each members right to speak and to stay on task with the agenda items as outlined for each meeting.

-The Community Development Director will work closely with the Chairperson regarding agenda items to be covered at monthly meetings.

-The meetings will be the third Monday of each month at 4:00 pm in the Men’s Lounge.

-Meetings will run approximately 1 – 1 ½ hours.

-A quorum to conduct the meetings will be five members out of a nine member committee.

-The Committee Members felt it important to let other member’s know, or staff know, when they are unable to attend meetings.

-The Community Development Director went over the timeline handout with the members. Projected deadlines can be flexible if necessary.

-Specific areas of the General Plan can be sent back to the Focus Groups for further evaluation if needed.

-If the public does not ratify the new General Plan as presented, the old General Plan stays in effect.

This being a discussion only, there was no action taken.

AGENDA ITEM: FUTURE AGENDA ITEMS:

-Elections: Election of Vice Chairperson

-Chapter I – General Plan

AGENDA ITEM: ADJOURNMENT: Committee Member Van Wye motioned to adjourn the meeting. Committee Member Sakelarios seconded the motion. The motion passed unanimously. The meeting adjourned at 4:50 p.m.

APPROVED BY:

SUBMITTED BY:

Janet Regner
Chairperson

Vicki McReynolds
Administrative Assistant II